

Agenda

Agency Space Steering Committee

1 July 1981

1530 Hours, Room 7D32

1. Revalidation or adjustment of space requirements and personnel projections submitted in response to the special updating exercise of April 1981.
2. Designation by DDO and NFAC of their components that could be relocated from Headquarters to leased space along the "123 Corridor."
3. Possible relocation of the Map Library from Building to leased space
4. Request for additional space for OTS in the Building.
5. Assignment of space being vacated by OD&E in the Chamber of Commerce.
6. Requirements for space in OC.
7. Requirements for space in OL.
8. Presentation by Chief, Building Planning Staff.

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REVALIDATION

Revalidation or Adjustment of Space Requirements and Personnel
Increases

During the meeting of 13 May 1981, a review of overall space requirements and projected personnel increases based on the special requirement exercise of 20 April 1981 was presented to the Committee.

Committee members were requested to review, revalidate, and adjust where appropriate, requirements for their respective areas of concern and to be prepared to discuss such review at the next meeting of the Space Committee. Realistic bottom line figures are most critical in order that any leasing action can be based on the most accurate information available.

DDO/NFAC

Designation of DDO and NFAC Components That Could be Relocated
Outside Headquarters Building

STAT As indicated in our last meeting, there is currently a requirement for [] square feet of space in the Headquarters Building. Even with the move of OSO, OD&E, and OS elements out of Headquarters, there will not remain enough components outside the DDO and NFAC that could be relocated from Headquarters to make up the deficit.

It appears that the most efficient approach to resolving the requirement for space in Headquarters is to relocate a sizeable portion of NFAC or the DDO outside Headquarters. The Chairman of the Committee requested Mr. Hineman [] to identify which of their components could be located outside and to be prepared to discuss the subject at the next meeting of the Space Committee. STAT

TAB

MAP LIB.

Possible Relocation of the Map Library from [REDACTED]
to GSA Leased Space in Tyson's Corner

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STAT There is a memorandum attached which explains in detail
a possible exchange of space [REDACTED]

[REDACTED] Such a
transaction, if approved, would be handled through GSA.

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OTS

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